

BRIEF FOR HEALTH AND SAFETY CONSULTANCY SERVICES

[Outdoor Event/Project Title]

[Event/Project Description]

1. PROJECT DESCRIPTION

[Event/Project Summary]

The objectives of [project] include the following:

- [Objective 1]
- [Objective 2]
- etc

2. DESCRIPTION OF HEALTH AND SAFETY CONSULTANCY SERVICES TO BE PROVIDED:

The consultant will work closely with [insert organisation/artist name] on health and safety considerations concerning [event/project title] in advance of work beginning.

Specific responsibilities will include the following:

- (a) Assess each of the proposed locations (See list in Section 3)
- (b) Make recommendations regarding all onsite operations and draft health and safety guidance in accordance with National Guidelines for COVID 19 at that time
- (c) Draft Risk Assessments (including mitigating factors).
- (d) Creating an 'Onsite Health and Safety Toolbox' informed by the completed risk assessment and relevant information provided by the artists. This toolbox will be shared with the [event/project] Coordinator who will work with each artist to draft an individual method statement pertaining to each location and ensure they have read, understood and signed the statement. The [event/project] Coordinator will manage and supervise compliance with the resulting set of method statements.
- (e) Advise on Health and Safety requirements in relation to access and egress of personnel and equipment per location
- (f) Provide advice to the [event/project] Coordinator on factors relevant to Gardaí such as traffic, pedestrian flow etc
- (g) Review hire requirements and risk assessment around use of equipment as applicable
- (h) Advise on compliance procedures and protocols relevant to all personnel involved in [event/project] eg working at height, guidelines re COVID, and any other applicable items for consideration (See personnel listed Section 4)
- (i) Advise [organisation/artist] on Health and Safety considerations for inclusion in MoUs for [artists/third party suppliers]

